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DEPARTMENT OF EDUCATION

Federal Perkins Loan, Federal Work-Study, and Federal Supplemental Educational Opportunity Grant Programs; 2013-2014 award year deadline dates

AGENCY: Federal Student Aid, Department of Education.

ACTION: Notice.

SUMMARY: The Secretary announces the 2013-2014 award year deadline dates for the submission of requests and documents from postsecondary institutions for the Federal Perkins Loan, Federal Work-Study (FWS), and Federal Supplemental Educational Opportunity Grant (FSEOG) programs (collectively, the "campus-based programs").

SUPPLEMENTARY INFORMATION: The Federal Perkins Loan program encourages institutions to make low-interest, long-term loans to needy undergraduate and graduate students to help pay for their education.

The FWS program encourages the part-time employment of needy undergraduate and graduate students to help pay for their education and to involve the students in community service activities.

The FSEOG program encourages institutions to provide grants to exceptionally needy undergraduate students to help pay for their cost of education.

The Federal Perkins Loan, FWS, and FSEOG programs are authorized by parts E and C, and part A, subpart 3, respectively, of title IV of the Higher Education Act of 1965, as amended.

Throughout the year, in its "Electronic Announcements," the Department expects to continue to provide additional information for the individual deadline dates listed in the table under the DEADLINE DATES section of this notice. You will find the information on the Information for Financial Aid Professionals (IFAP) Web site at: www.ifap.ed.gov.

DEADLINE DATES: The following table provides the 2013-2014 award year deadline dates for the submission of applications, reports, waiver requests, and other documents for the campus-based programs. Institutions must meet the established deadline dates to ensure consideration for funding or waiver, as appropriate.

2013-2014 Award Year Deadline Dates

What does an institution submit?	How is it submitted?	What is the deadline for submission?
1. The Campus-Based Reallocation Form designated for the return of 2012-2013 funds and the request for supplemental FWS funds for the 2013-2014 award year.	The Reallocation Form is located in the "Setup" section of the electronic FISAP and must be submitted from the eCampus-Based Web site at www.cbfisap.ed.gov .	August 16, 2013.
2. The 2012-2013 Fiscal Operations Report and 2014-2015 Application to Participate (FISAP).	<p>The FISAP must be submitted electronically via the Internet from the eCampus-Based Web site at www.cbfisap.ed.gov.</p> <p>The FISAP signature page must be mailed to: FISAP Administrator, 3130 Fairview Park Drive, Suite 800, Falls Church, VA 22042-4548.</p>	October 1, 2013.

<p>3. The Work Colleges Program Report of 2012-2013 award year expenditures.</p>	<p>The Work Colleges Program Report is located in the "Setup" section of the electronic FISAP and must be submitted from the eCampus-Based Web site at www.cbfisap.ed.gov.</p> <p>A printed copy of the signed report with an original signature must be submitted by one of the following methods:</p> <p>Hand deliver to: U.S. Department of Education, Federal Student Aid, Grants & Campus-Based Division, 830 First Street, NE., room 63C5 ATTN: Work Colleges Coordinator, Washington, DC 20002, or</p> <p>Mail to: The address listed above for hand delivery. However, please use ZIP Code 20202-5453.</p>	<p>October 1, 2013.</p>
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<p>4. The 2012-2013 Financial Assistance for Students with Intellectual Disabilities Expenditure Report.</p>	<p>The Financial Assistance for Students with Intellectual Disabilities Expenditure Report is located in the "Setup" section of the electronic FISAP and must be submitted from the eCampus-Based Web site at www.cbfisap.ed.gov.</p> <p>A printed copy of the signed report with an original signature must be submitted by one of the following methods:</p> <p>Hand deliver to: U.S. Department of Education, Federal Student Aid, Grants & Campus-Based Division, CTP Program, 830 First Street, NE., room 63C1 Washington, DC 20002, or</p> <p>Mail to: The address listed above for hand delivery. However, please use ZIP Code 20202-5453.</p>	<p>October 1, 2013.</p>
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<p>5. The 2012-2013 FISAP Edit Corrections and Perkins Cash on Hand Update.</p>	<p>Corrections to the FISAP due to edits and Perkins Cash on Hand updates must be submitted on the electronic FISAP from eCampus-Based Web site at www.cbfisap.ed.gov.</p> <p>Instructions for submitting the corrections and update will be provided in an Electronic Announcement on the Information for Financial Aid Professionals (IFAP) Web site, prior to the deadline date.</p>	<p>December 13, 2013.</p>
<p>6. Request for a waiver of the 2014-2015 award year penalty for the underuse of 2012-2013 award year funds.</p>	<p>The request for an underuse penalty waiver is located in Part II, Section C of the electronic FISAP at the eCampus-Based Web site at www.cbfisap.ed.gov.</p> <p>The request and justification must be submitted from the eCampus-Based Web site.</p> <p>Instructions for submitting the request and justification will be provided in an Electronic Announcement on the Information for Financial Aid Professionals (IFAP) Web site, prior to the deadline date.</p>	<p>February 7, 2014.</p>

<p>7. The Institutional Application and Agreement for Participation in the Work Colleges Program for the 2014-2015 award year.</p>	<p>The Institutional Application and Agreement for Participation in the Work Colleges Program is located in the "Setup" section of the electronic FISAP and must be submitted from the eCampus-Based Web site at www.cbfisap.ed.gov.</p> <p>A printed copy of the signed report with an original signature must be submitted by one of the following methods:</p> <p>Hand deliver to: U.S. Department of Education, Federal Student Aid, Grants & Campus-Based Division, 830 First Street, NE., room 63C5, ATTN: Work Colleges Coordinator, Washington, DC 20002, or</p> <p>Mail to: The address listed above for hand delivery. However, please use ZIP Code 20202-5453.</p> <p>Instructions for submitting the application will be provided in an Electronic Announcement on the Information for Financial Aid Professionals (IFAP) Web site, prior to the deadline date.</p>	<p>March 7, 2014.</p>
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<p>8. Request for a waiver of the FWS Community Service Expenditure Requirement for the 2014-2015 award year.</p>	<p>The FWS Community Service waiver request is located in the "Setup" section of the electronic FISAP and must be submitted via from the eCampus-Based Web site at www.cbfisap.ed.gov.</p> <p>Instructions for submitting the request and justification will be provided in an Electronic Announcement on the Information for Financial Aid Professionals (IFAP) Web site, prior to the deadline date.</p>	<p>April 25, 2014.</p>
<p>Notes:</p> <ul style="list-style-type: none"> ▪ The deadline for electronic submissions is 11:59:00 p.m. (Eastern Time) on the applicable deadline date. Transmissions must be completed and accepted by 12:00:00 midnight to meet the deadline. ▪ Paper documents that are sent through the U.S. Postal Service must be postmarked or you must have a mail receipt stamped by the applicable deadline date. ▪ Paper documents that are hand delivered by a commercial courier must be received no later than 4:30:00 p.m. (Eastern Time) on the applicable deadline date. ▪ The Secretary may consider on a case-by-case basis the effect that a major disaster, as defined in section 102(2) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5122(2)), or another unusual circumstance has on an institution in meeting the deadlines. 		

Proof of Mailing or Hand Delivery of Paper Documents

If you submit paper documents when permitted by mail or by hand delivery (or from a commercial courier), we accept as proof one of the following:

(1) A legible mail receipt with the date of mailing stamped by the U.S. Postal Service.

(2) A legibly dated U.S. Postal Service postmark.

(3) A legibly dated shipping label, invoice, or receipt from a commercial courier.

(4) Other proof of mailing or delivery acceptable to the Secretary.

If you mail your paper documents through the U.S. Postal Service, we do not accept either of the following as proof of mailing:

(1) A private metered postmark.

(2) A mail receipt that is not dated by the U.S. Postal Service.

An institution should note that the U.S. Postal Service does not uniformly provide a dated postmark. Before relying on this method, an institution should check with its local post office. All institutions are encouraged to use certified or at least first-class mail.

The Department accepts hand deliveries from you or a commercial courier between 8:00 a.m. and 4:30:00 p.m., Washington, DC time, Monday through Friday except Federal holidays.

Sources for Detailed Information on These Requests

A more detailed discussion of each request for funds or waiver is provided in specific "Electronic Announcements," which are posted on the Department's IFAP Web site (www.ifap.ed.gov) at least 30 days before the established deadline date for the specific request. Information on these items is also found in the Federal Student Aid Handbook which is also posted on the Department's IFAP Web site.

Applicable Regulations: The following regulations apply to these programs:

- (1) Student Assistance General Provisions, 34 CFR part 668.
- (2) General Provisions for the Federal Perkins Loan Program, Federal Work-Study Program, and Federal Supplemental Educational Opportunity Grant Program, 34 CFR part 673.
- (3) Federal Perkins Loan Program, 34 CFR part 674.
- (4) Federal Work-Study Programs, 34 CFR part 675.
- (5) Federal Supplemental Educational Opportunity Grant Program, 34 CFR part 676.
- (6) Institutional Eligibility under the Higher Education Act of 1965, as amended, 34 CFR part 600.
- (7) New Restrictions on Lobbying, 34 CFR part 82.

(8) Governmentwide Requirements for Drug-Free Workplace (Financial Assistance), 34 CFR part 84.

(9) Governmentwide Debarment and Suspension (Nonprocurement), 34 CFR part 85.

(10) Drug and Alcohol Abuse Prevention, 34 CFR part 86.

FOR FURTHER INFORMATION CONTACT: Pat Stephenson,
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Union Center Plaza, room 63C5, Washington, DC 20202-5453.
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Program Authority: 20 U.S.C. 1070b et seq. and 1087aa et
seq.; 42 U.S.C. 2751 et seq.

Dated: March 4, 2013

James W. Runcie,
Chief Operating Officer,
Federal Student Aid.

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